



Application Checklist

What You Will Need

You are ready to take that first step to buying the home you've always wanted. So, what are the things you need to begin the process?

Employment and Income Information

- Two years of employment verification, including, employer's name, address and phone number.
- W-2 tax forms and most recent tax return.
- Most recent paycheck stubs, showing your year to date earnings.
- For self employed applicants - last two years tax returns.
- For VA applicants – copy of DD214 discharge papers and /or original Certificate of Eligibility.

Assets

- Most recent bank statements (including account numbers, financial institution name and address).
- Most recent investment accounts (including account numbers, financial institution name and address).

Property Information

- Residence history for past two years.
- Contract on sale of present home, if being sold.
- Copy of current real estate contact.

Liabilities

- Copies of divorce or bankruptcy papers (if applicable).
- Alimony payment (if applicable).
- Child support (if applicable.)

Additional Information

- Drivers License.
- Check for application fee.

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